Join CIFOR-ICRAF and make a difference!

Impact Partnership Coordinator – Nairobi (Ref. No.202342)

CIFOR-ICRAF brings more than 75 years of experience in harnessing the power of trees, forests, and agroforestry landscapes to address the most pressing global challenges of our time – biodiversity loss, climate change, food security, livelihoods, and inequity. It has partnerships in 64 countries, 159 funding partners and 192 active projects, alongside more than 2,200 completed projects across 92 nations. The organisation has an annual budget of USD 100 million, and a combined legacy investment of USD 2 billion in research and technology, policy, and development. On average, CIFOR-ICRAF research is cited nearly 137 times a day and appears in global media more than 3,000 times per year. CIFOR and ICRAF merged in 2019 and are both international organizations and CGIAR Research Centres. Learn more at cifor-icraf.org.

CIFOR-ICRAF is looking for a:

Impact Partnership Coordinator

Overview
To coordinate, facilitate, and technically support the work of CIFOR-ICRAF and its consortium partners in their joint role as an Agriculture/Agri-food Systems and Climate Action Impact Partner Organization (IPO) while ensuring integration and synergy with wider Q4I and CIFOR-ICRAF initiatives.

Summary of responsibilities
1. Coordinate the consortium and donor relationship.
2. Coordinate consortium partners on inputs required to plan work, design budgets, or deliver on assignments.
3. Monitor and provide periodic updates on assignment progress, while devising and implementing solutions to overcome emerging bottlenecks.
4. Lead in the preparation of budgets for key assignments internally and liaise with consortium partners to do the same.
5. Work with Finance to oversee and coordinate the overall IPO budget and that of CIFOR-ICRAF, while liaising and coordinating with the finance staff of the consortium partners as needed.
6. Support the delivery of selected assignments, either through literature review, reviewing draft products, engaging communication experts, or participating in such assignments directly.
7. Coordinate with relevant projects within CIFOR-ICRAF to ensure mutual learning and strategic alignment.
8. Support proposal development where opportunities arise.
9. Other Responsibilities.
   - Identify and mitigate potential risks within your work area.
   - Take reasonable care of own occupational health and safety and that of others as obliged by CIFOR-ICRAF’s Occupational Health and Safety Policy and cooperate with...
CIFOR-ICRAF in complying with requirements under any statutory health and safety provisions of relevant Country laws.

- Participate in (insert team as appropriate) projects as may be required.

**Requirements**

- Master’s or equivalent in experience.
- At least 5 years of experience, ideally in the international development sector in general and in the agriculture and climate change sectors in particular
- At least 3 years of project management experience, particularly in projects involving multiple partners and in financial budgeting and management.

**Personal attributes and competencies:**

- Demonstrable interpersonal and organizational skills.
- Excellent English writing and presentation skills.
- Exposure to or experience applying relevant Monitoring, Evaluation and Learning tools and approaches is an added advantage.

**Terms and conditions**

- This is a Locally Recruited position. CIFOR-ICRAF offers competitive remuneration in local currency commensurate with skills and experience.
- The duty station will be in Nairobi, Kenya CIFOR-ICRAF Offices.

**Application process**

Go to [http://worldagroforestry.org/working-for-icraf/vacancies](http://worldagroforestry.org/working-for-icraf/vacancies)

- A cover letter illustrating your suitability for the position against the listed requirements and salary expectations,
- A detailed and updated curriculum vitae,
- The names and addresses of three referees, including telephone and email addresses.
- The application deadline is **11 August 2023**.
- We will acknowledge all applications but will only contact short-listed candidates.

CIFOR-ICRAF is an equal opportunity employer. Staff diversity contributes to excellence.