Join CIFOR-ICRAF and make a difference!

Gender Officer
Research Team
EXTERNAL VACANCY – ICRAF

The Center for International Forestry Research (CIFOR) and World Agroforestry (ICRAF) envision a more equitable world where trees in all landscapes, from drylands to the humid tropics, enhance the environment and well-being for all. CIFOR and ICRAF are non-profit science institutions that build and apply evidence to today’s most pressing challenges, including energy insecurity and the climate and biodiversity crises. Over a combined total of 65 years, we have built vast knowledge on forests and trees outside of forests in agricultural landscapes (agroforestry). Using a multidisciplinary approach, we seek to improve lives and to protect and restore ecosystems. Our work focuses on innovative research, partnering for impact, and engaging with stakeholders on policies and practices to benefit people and the planet. Founded in 1993 and 1978, CIFOR and ICRAF are members of CGIAR, a global research partnership for a food secure future dedicated to reducing poverty, enhancing food and nutrition security and improving natural resources.

CIFOR-ICRAF is looking for a:

Gender Officer

Overview
The Gender Officer is responsible for gender proactive technical support to the Country Office. She/he will work with all scientists and project leads to ensure that gender equity principles are implemented into all activities.

Summary of responsibilities

1. Provide technical support to the project team.
   • Provide support to Project Managers in the development of the key gender components in projects.
   • Lead the implementation of gender components of projects.
   • Ensure that activities are carried out with cultural sensitivity while promoting gender equality and inclusion of marginalized groups.
   • Conduct ACS+ (Analyze Comparative Sexe +) in the project activities and provide appropriate tools for data collection.
   • Ensure the integration of gender into MEAL processes and advise team in obtaining gender specific information.
2. **Capacity Building**
   - Support HR team to enable them to communicate all HR gender related information.
   - Provide support, training and technical assistance to staff and partners on gender related topics.
   - Mentor and coach women and girls in the project site, conduct monitoring progress and report project results regularly.
   - Support in updating and sharing with staff recent developments and knowledge tools in the areas of interventions.
   - Training staff on Gender equality and Protection from sexual exploitation and abuse (PSEA).

3. **Monitoring and reporting on gender issues**
   - Produce monthly activity progress report and participate to periodical activities review meetings.
   - Document best practices and compile lessons learnt to ensure documentation, learning and advocacy.
   - Support in writing stories related to programme and project developments as they relate to gender equality issues.

**Education, knowledge, and experience:**
- Master’s degree in Gender studies, Law, Political Sciences, Social Sciences, or related field
- Knowledge of statistical analysis, quantitative and qualitative data collection methods, statistical software Sound knowledge of accounts operations in the framework of project
- Proficiency in English and French (speaking and writing).
- Proficiency in MS Office
- Two years of relevant experience in the field of gender related projects, preferably in an international organization.

**Personal attributes and competencies**
- Strong computer skills using Microsoft Office (Word, Excel, and Power Point) and internet use.
- Good reporting and writing skills.
- Proactive, Problem solving and result oriented attitude.
- Strong research, information gathering, analysis and presentation skills.
- Ability to work in multi-cultural environment, good team player.
- Capacity and skills in diverse communications strategies and tools
- Ability to communicate in English as well as in French.

**Terms and conditions**
- This is a Locally Recruited Staff (LRS) position. CIFOR-ICRAF offers competitive remuneration in local currency, commensurate with skills and experience.
- The appointment will be for 2 years, inclusive of a three-month probationary period, with the possibility of extension contingent upon performance, continued relevance of the position and available resources.
- The duty station will be in Abidjan.
Application process

- The application deadline is 07th March 2024.
- We will acknowledge all applications but will only contact short-listed candidates.

To apply, please visit our career site at:
https://www.cifor-icraf.org/about/work-with-us/

To learn more about CIFOR-ICRAF, please visit our websites at:
https://www.cifor-icraf.org

CIFOR-ICRAF promotes Gender Diversity – Applications from women professionals are encouraged.

CIFOR-ICRAF is an equal opportunity employer. It fosters a multicultural work environment that values gender equality, teamwork, and respect for diversity.